



CLOSING ORDER SHEET

(PLEASE FAX TO 303-671-0516 OR EMAIL TO ORDERS@MILEHIGHTITLE.COM)

| Date of Request | | | Email | | |
|------------------------------|-------------------|--------------------|--------------------------------|--|--|
| | Phone | | | | |
| | | Property Info | | | |
| | | . , | | | |
| Property Address: | | | | | |
| | County: | | | | |
| | | | Commission: | | |
| Type of Transaction (chec | ck all that apply | y): | | | |
| □ Sale □ R | efinance | □ Double closing | □ Contract for Deed | | |
| □ Property in forec | closure | □ Short Sale | □ Subject to existing mortgage | | |
| | | | | | |
| Listing Company: | | Agent | : | | |
| Address: | | | | | |
| Phone: | Phone:Fax: | | | | |
| Email: | | | | | |
| Selling Company: | | Agent | : | | |
| | | | | | |
| | | | | | |
| Email: | | | | | |
| Seller Name: | | Social Secu | rity No: | | |
| | | | rity No: | | |
| | Phone: | | | | |
| Email: | | | | | |
| | esidence? | | | | |
| | | | | | |
| | | Payoff/HOA Informa | ation | | |
| Lender 1 st Loan: | | Loan No: | | | |
| Phone: | | | | | |
| | | Loan No: | | | |
| Phone: | | | | | |

| Association Name:_ | | | Phone: | | | |
|-------------------------|------------------------------|---------------------|--------|--|--|--|
| | | | | | | |
| | inutes to be provided by _ | | | | | |
| Other Liens: | | | | | | |
| Are there rents to be p | prorated at closing? | | | | | |
| | | | | | | |
| | Buy | er/Borrowe | r Info | | | |
| | | Social Security No: | | | | |
| Buyer Name: | | Social Security No: | | | | |
| | | | | | | |
| | | | | | | |
| Is this to Be Buyer's P | rincipal Residence? | | | | | |
| | New | Loan Inforr | nation | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Email: | | | | | | |
| Second Lender: | | Contact: | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Ti | tle Informat | ion | | | |
| Contract Date: | Commitment Due Date:Closing: | | | | | |
| | | | | | | |
| Special Instructions/A | dditional Info: | | | | | |
| | | | | | | |
| | | | | | | |
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PRIVACY POLICY NOTICE

PURPOSE OF THIS NOTICE

Title V of the Gramm-Leach-Bliley act (GLBA) generally prohibits any financial institution, directly or through its affiliates, from sharing nonpublic personal information about you with a nonaffiliated third party unless the institution provides you with a notice of its privacy policies and practices, such as the type of information that it collects about you and the categories of persons or entities to whom it may disclosed. In compliance with the GLBA, we are providing you with this document, which notifies you of the privacy policies and practices of **MILE HIGH TITLE & ESCROW, LLC** and **AXIS Title & Escrow**

We may collect nonpublic personal information about you from the following sources:

- Information we receive from you, such as applications or other forms.
- ➤ Information about your transactions we secure from our files, or from our affiliates or others.
- > Information we receive from a consumer reporting agency.
- ➤ Information we receive from others involved in your transaction, such as the Real Estate Agent or Lender.

Unless it is specifically stated otherwise in an amended Privacy Policy Notice, no additional nonpublic personal information will be collected about you.

We may disclose any of the above information that we collected about our customers or former customers to our affiliates or to nonaffiliated third parties as permitted by law.

WE DO NOT DISCLOSE ANY NONPUBLIC PERSONAL INFORMATION ABOUT YOU WITH ANYONE FOR ANY REASON THAT IS NOT SPECIFICALLY PERMITTED BY LAW.

We restrict access to nonpublic personal information about you to those employees who need to know that information in order to provide products or services to you. We maintain physical, electronic, and procedural safeguards that comply with federal regulations to guard your nonpublic personal information.